



HOWELL COUNTY, MISSOURI

TWO YEARS ENDED DECEMBER 31, 1998

**From The Office Of State Auditor
Claire McCaskill**

Report No. 99-61
August 24, 1999

AUDIT REPORT



Office Of The
State Auditor Of Missouri
Claire McCaskill

May 2000

IMPORTANT: The Missouri State Auditor is required by Missouri law to conduct audits only once every four years in counties, like Howell, which do not have a county auditor. However, to assist such counties in meeting federal audit requirements, the State Auditor will also perform a financial and compliance audit of various county operating funds every two years. This voluntary service to Missouri counties can only be provided when state auditing resources are available and does not interfere with the State Auditor's constitutional responsibility of auditing state government.

Once every four years, the State Auditor's statutory audit will cover additional areas of county operations, as well as the elected county officials, as required by Missouri's Constitution.

This audit of Howell County was a financial and compliance audit of various county operating funds.

There were no new findings or additional comments made during this audit.

YELLOW SHEET

HOWELL COUNTY, MISSOURI

TABLE OF CONTENTS

	<u>Page</u>
<hr/> <u>FINANCIAL SECTION</u> <hr/>	
State Auditor's Reports:	2-6
Financial Statements and Supplementary Schedule of Expenditures of Federal Awards	3-4
Compliance and Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i>	5-6
Financial Statements:	7-32

<u>Exhibit</u>	<u>Description</u>	
A-1	Statement of Receipts, Disbursements, and Changes in Cash - Various Funds Year Ended December 31, 1998	8
A-2	Year Ended December 31, 1997	9
 <u>General Revenue Fund</u>		
B	Comparative Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Years Ended December 31, 1998 and 1997	10
 <u>Special Road and Bridge Fund</u>		
C	Comparative Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Years Ended December 31, 1998 and 1997	11
 <u>Assessment Fund</u>		
D	Comparative Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Years Ended December 31, 1998 and 1997	12
 <u>School Resource Officer Fund</u>		
E	Comparative Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Years Ended December 31, 1998 and 1997	13
 <u>Law Enforcement Training Fund</u>		
F	Comparative Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Years Ended December 31, 1998 and 1997	14

HOWELL COUNTY, MISSOURI

TABLE OF CONTENTS

Page

FINANCIAL SECTION

Financial Statements:

<u>Exhibit</u>	<u>Description</u>	
G	<u>Prosecuting Attorney Bad Check Fund</u> Comparative Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Years Ended December 31, 1998 and 1997	15
H	<u>Recorder's Special Fund</u> Comparative Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Years Ended December 31, 1998 and 1997	16
I	<u>Prosecuting Attorney Training Fund</u> Comparative Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Years Ended December 31, 1998 and 1997	17
J	<u>911 Emergency Telephone Fund</u> Comparative Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Years Ended December 31, 1998 and 1997	18
K	<u>Criminal Pleas Fund</u> Comparative Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Years Ended December 31, 1998 and 1997	19
L	<u>Children's Trust Fund</u> Comparative Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Years Ended December 31, 1998 and 1997	20
M	<u>Sheriff's Equipment Fund</u> Comparative Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Years Ended December 31, 1998 and 1997	21

HOWELL COUNTY, MISSOURI

TABLE OF CONTENTS

Page

FINANCIAL SECTION

Financial Statements:

<u>Exhibit</u>	<u>Description</u>	
N	<u>Prosecuting Attorney Special Fund</u> Comparative Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Years Ended December 31, 1998 and 1997	22
O	<u>Drug Enforcement Fund</u> Comparative Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Years Ended December 31, 1998 and 1997	23
P	<u>Sheriff Special Fund</u> Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Year Ended December 31, 1998	24
Q	<u>911 Special Equipment Fund</u> Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Year Ended December 31, 1998	25
R	<u>EDA Grant-Phase 1 Fund</u> Comparative Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Years Ended December 31, 1998 and 1997	26
S	<u>EDA Grant-Phase 2 Fund</u> Comparative Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Years Ended December 31, 1998 and 1997	27
T	<u>CDBG Project #96-ED-09 Fund</u> Comparative Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Years Ended December 31, 1998 and 1997	28

HOWELL COUNTY, MISSOURI

TABLE OF CONTENTS

	<u>Page</u>
<u>FINANCIAL SECTION</u>	
Financial Statements:	
<u>Exhibit</u>	<u>Description</u>
U	<u>CDBG Project #96-ED-13 Fund</u> Comparative Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Years Ended December 31, 1998 and 199729
V	<u>CDBG Project #97-PF-11 Fund</u> Comparative Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Years Ended December 31, 1998 and 199730
W	<u>Sheriff Emergency Response Team Fund</u> Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Year Ended December 31, 199831
X	<u>Senate Bill 40 Board Fund</u> Comparative Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual, Years Ended December 31, 1998 and 199732
Notes to the Financial Statements.....	33-36
Supplementary Schedule:.....	37-39
Schedule of Expenditures of Federal Awards, Years Ended December 31, 1998 and 1997	38-39
Notes to the Supplementary Schedule	40-42
<u>FEDERAL AWARDS - SINGLE AUDIT SECTION</u>	
State Auditor's Report:.....	44-46
Compliance With Requirements Applicable to Each Major Program and Internal Control Over Compliance in Accordance With OMB Circular A-133.....	45-46

HOWELL COUNTY, MISSOURI

TABLE OF CONTENTS

	<u>Page</u>
<u>FEDERAL AWARDS - SINGLE AUDIT SECTION</u>	
Schedule:.....	47-49
Schedule of Findings and Questioned Costs (Including Management's Plan for Corrective Action), Years Ended December 31, 1998 and 1997.....	48-49
Section I - Summary of Auditor's Results.....	48
Section II - Financial Statement Findings.....	49
Section III - Federal Award Findings and Questioned Costs	49
Follow-Up on Prior Audit Findings for an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i>	50-51
Summary Schedule of Prior Audit Findings in Accordance With OMB Circular A-133	52-53

FINANCIAL SECTION

State Auditor's Reports



CLAIRE C. McCASKILL
Missouri State Auditor

INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL
STATEMENTS AND SUPPLEMENTARY SCHEDULE OF
EXPENDITURES OF FEDERAL AWARDS

To the County Commission
and
Officeholders of Howell County, Missouri

We have audited the accompanying special-purpose financial statements of various funds of Howell County, Missouri, as of and for the years ended December 31, 1998 and 1997, as identified in the table of contents. These special-purpose financial statements are the responsibility of the county's management. Our responsibility is to express an opinion on these special-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the special-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the special-purpose financial statements. An audit also includes assessing the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The accompanying special-purpose financial statements were prepared for the purpose of presenting the receipts, disbursements, and changes in cash of various funds of Howell County, Missouri, and comparisons of such information with the corresponding budgeted information for various funds of the county and are not intended to be a complete presentation of the financial position and results of operations of those funds or of Howell County.

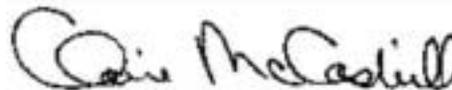
In our opinion, the special-purpose financial statements referred to in the first paragraph present fairly, in all material respects, the receipts, disbursements, and changes in cash of various funds of Howell County, Missouri, and comparisons of such information with the corresponding budgeted information for various funds of the county as of and for the years ended December 31, 1998 and 1997, in conformity with the comprehensive basis of accounting discussed in Note 1, which is a basis of accounting other than generally accepted accounting principles.

Howell County, Missouri, has not presented the disclosures required by Governmental Accounting Standards Board (GASB) Technical Bulletin 98-1, *Disclosures about Year 2000 Issues*,

as amended by GASB Technical Bulletin 99-1, that the GASB has determined are necessary to supplement, although not be a part of, the basic financial statements. In addition, we do not provide assurance that the county is or will become year 2000-compliant, that the county's year 2000 remediation efforts will be successful in whole or in part, or that parties with which the county does business are or will become year 2000-compliant.

In accordance with *Government Auditing Standards*, we also have issued our report dated April 20, 1999, on our consideration of the county's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants.

The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the special-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the special-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the special-purpose financial statements taken as a whole.

A handwritten signature in black ink, appearing to read "Claire McCaskill". The signature is written in a cursive, somewhat stylized font.

Claire McCaskill
State Auditor

April 20, 1999 (fieldwork completion date)



CLAIRE C. McCASKILL
Missouri State Auditor

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the County Commission
and
Officeholders of Howell County, Missouri

We have audited the special-purpose financial statements of various funds of Howell County, Missouri, as of and for the years ended December 31, 1998 and 1997, and have issued our report thereon dated April 20, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

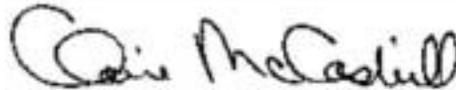
As part of obtaining reasonable assurance about whether the special-purpose financial statements of various funds of Howell County, Missouri, are free of material misstatement, we performed tests of the county's compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit of the special-purpose financial statements of various funds of Howell County, Missouri, we considered the county's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the special-purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements

in amounts that would be material in relation to the special-purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the management of Howell County, Missouri; federal awarding agencies and pass-through entities; and other applicable government officials. However, this report is a matter of public record and its distribution is not limited.

A handwritten signature in black ink, reading "Claire McCaskill". The signature is written in a cursive, flowing style.

Claire McCaskill
State Auditor

April 20, 1999 (fieldwork completion date)

Financial Statements

Exhibit A-1

HOWELL COUNTY, MISSOURI
 STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - VARIOUS FUNDS
 YEAR ENDED DECEMBER 31, 1998

Fund	Cash, January 1	Receipts	Disbursements	Cash, December 31
General Revenue	\$ 271,498	2,498,775	2,511,365	258,908
Special Road and Bridge	172,568	1,375,469	1,333,937	214,100
Assessment	835	280,030	269,007	11,858
School Resource Officer	23,865	40,316	35,991	28,190
Law Enforcement Training	8,797	11,544	11,549	8,792
Prosecuting Attorney Bad Check	33,641	41,100	55,265	19,476
Recorder's Special	96,995	21,156	56,910	61,241
Prosecuting Attorney Training	4,223	2,435	3,212	3,446
911 Emergency Telephone	317,164	330,246	322,990	324,420
Criminal Pleas	13,066	21,214	25,073	9,207
Children's Trust	1,567	6,529	8,096	0
Sheriff's Equipment	3,611	2,157	1,928	3,840
Prosecuting Attorney Special	3,870	1,410	2,561	2,719
Drug Enforcement	14,686	766	3,650	11,802
Sheriff Special	13,792	29,600	42,984	408
911 Special Equipment	38,445	0	38,445	0
EDA Grant - Phase 1	947	245,482	246,429	0
EDA Grant - Phase 2	0	315,941	315,941	0
CDBG Project #96-ED-09	0	284,746	284,746	0
CDBG Project #96-ED-13	0	462,203	462,203	0
CDBG Project #97-PF-11	0	161,648	161,648	0
Sheriff Emergency Response Team	0	4,060	1,482	2,578
Senate Bill 40 Board	10,509	119,680	108,823	21,366
Circuit Clerk Interest	24,712	5,540	3,218	27,034
Associate Circuit Division Interest	1,993	4,154	322	5,825
Law Library	3,253	2,884	3,746	2,391
Total	\$ 1,060,037	6,269,085	6,311,521	1,017,601

The accompanying Notes to the Financial Statements are an integral part of this statement.

HOWELL COUNTY, MISSOURI
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - VARIOUS FUNDS
YEAR ENDED DECEMBER 31, 1997

Fund	Cash, January 1	Receipts	Disbursements	Cash, December 31
General Revenue	\$ 300,877	2,229,214	2,258,593	271,498
Special Road and Bridge	148,174	1,300,361	1,275,967	172,568
Assessment	1,231	266,157	266,553	835
School Resource Officer	19,594	37,884	33,613	23,865
Law Enforcement Training	4,926	9,213	5,342	8,797
Prosecuting Attorney Bad Check	10,223	41,444	18,026	33,641
Recorder's Special	94,814	20,290	18,109	96,995
Prosecuting Attorney Training	7,014	3,590	6,381	4,223
911 Emergency Telephone	303,842	328,091	314,769	317,164
Criminal Pleas	7,838	22,061	16,833	13,066
Children's Trust	2,150	7,219	7,802	1,567
Sheriff's Equipment	7,898	2,301	6,588	3,611
Prosecuting Attorney Special	3,370	1,978	1,478	3,870
Drug Enforcement	6,824	9,362	1,500	14,686
EDA Grant - Phase 1	0	173,115	172,168	947
EDA Grant - Phase 2	0	56,006	56,006	0
CDBG Project #96-ED-09	0	212,931	212,931	0
CDBG Project #96-ED-13	0	37,697	37,697	0
CDBG Project #97-PF-11	0	2,820	2,820	0
Senate Bill 40 Board	9,053	100,456	99,000	10,509
Sheriff Special	0	13,792	0	13,792
911 Special Equipment	0	70,776	32,331	38,445
Circuit Clerk Interest	27,585	5,447	8,320	24,712
Associate Circuit Division Interest	2,185	2,598	2,790	1,993
Law Library	3,130	3,522	3,399	3,253
Total	\$ 960,728	4,958,325	4,859,016	1,060,037

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit B

HOWELL COUNTY, MISSOURI
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 GENERAL REVENUE FUND

	Year Ended December 31,					
	1998			1997		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Property taxes	\$ 28,000	29,072	1,072	26,200	28,020	1,820
Sales taxes	1,332,000	1,352,718	20,718	1,240,000	1,306,231	66,231
Intergovernmental	528,211	606,926	78,715	438,151	446,286	8,135
Charges for services	404,082	425,822	21,740	410,889	396,536	-14,353
Interest	25,000	30,076	5,076	30,000	23,510	-6,490
Other	17,145	50,221	33,076	28,308	24,987	-3,321
Transfers in	3,600	3,940	340	4,500	3,644	-856
Total Receipts	2,338,038	2,498,775	#VALUE!	2,178,048	2,229,214	#VALUE!
DISBURSEMENTS						
County Commission	75,420	75,175	245	72,420	73,221	-801
County Clerk	78,025	77,411	614	76,325	76,647	-322
Elections	83,200	83,253	-53	48,500	48,001	499
Buildings and grounds	81,750	61,494	20,256	78,250	72,051	6,199
Employee fringe benefits	270,000	284,292	-14,292	240,000	261,780	-21,780
County Treasurer	36,386	35,568	818	35,616	35,033	583
County Collector	107,679	102,993	4,686	103,628	103,420	208
Ex Officio Recorder of Deeds	72,050	61,799	10,251	58,450	52,743	5,707
Circuit Clerk	34,700	24,269	10,431	21,100	24,002	-2,902
Associate Circuit Court	15,982	16,017	-35	16,815	20,092	-3,277
Court administration	8,150	7,361	789	17,464	14,248	3,216
Public Administrator	20,015	20,486	-471	9,365	18,425	-9,060
Sheriff	426,767	436,552	-9,785	450,300	448,719	1,581
Jail	132,380	129,697	2,683	132,350	111,541	20,809
Prosecuting Attorney	124,733	124,561	172	121,427	123,309	-1,882
Juvenile Officer	173,441	168,550	4,891	161,761	149,310	12,451
County Coroner	16,700	19,585	-2,885	16,700	14,926	1,774
Grants	178,506	205,794	-27,288	130,667	123,017	7,650
Public health and welfare services	27,500	29,624	-2,124	32,800	14,494	18,306
Debt service	132,835	134,087	-1,252	132,835	130,963	1,872
Other	301,578	335,297	-33,719	283,406	279,036	4,370
Transfers out	77,500	77,500	0	63,615	63,615	0
Emergency Fund	70,000	0	70,000	66,000	0	66,000
Total Disbursements	2,545,297	2,511,365	33,932	2,369,794	2,258,593	111,201
RECEIPTS OVER (UNDER) DISBURSEMENTS	-207,259	-12,590	#VALUE!	-191,746	-29,379	#VALUE!
CASH, JANUARY 1	271,498	271,498	0	300,877	300,877	0
CASH, DECEMBER 31	\$ 64,239	258,908	#VALUE!	109,131	271,498	#VALUE!

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit C

HOWELL COUNTY, MISSOURI
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 SPECIAL ROAD AND BRIDGE FUND

	Year Ended December 31,					
	1998			1997		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Property taxes	\$ 19,800	20,577	777	18,400	19,833	1,433
Sales taxes	265,000	265,000	0	360,000	265,000	-95,000
Intergovernmental	1,011,205	1,071,044	59,839	975,360	999,033	23,673
Charges for services	800	665	-135	800	520	-280
Interest	11,000	11,576	576	7,500	11,165	3,665
Other	0	6,589	6,589	0	4,810	4,810
Transfers in	0	18	18	0	0	0
Total Receipts	<u>1,307,805</u>	<u>1,375,469</u>	<u>67,664</u>	<u>1,362,060</u>	<u>1,300,361</u>	<u>-61,699</u>
DISBURSEMENTS						
Salaries	440,840	415,500	25,340	428,000	405,668	22,332
Employee fringe benefits	145,125	115,156	29,969	123,200	133,812	-10,612
Supplies	146,000	114,598	31,402	125,800	125,511	289
Insurance	25,000	21,977	3,023	18,000	22,171	-4,171
Road and bridge materials	419,700	378,582	41,118	406,200	358,826	47,374
Equipment repairs	90,000	60,112	29,888	90,000	69,549	20,451
Rentals	19,000	19,580	-580	1,200	17,994	-16,794
Equipment purchases	160,000	179,630	-19,630	200,000	118,274	81,726
Construction, repair, and maintenance	6,100	2,910	3,190	84,000	2,994	81,006
Other	26,750	25,892	858	28,000	21,168	6,832
Total Disbursements	<u>1,478,515</u>	<u>1,333,937</u>	<u>144,578</u>	<u>1,504,400</u>	<u>1,275,967</u>	<u>228,433</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	-170,710	41,532	212,242	-142,340	24,394	166,734
CASH, JANUARY 1	172,568	172,568	0	148,174	148,174	0
CASH, DECEMBER 31	\$ <u>1,858</u>	<u>214,100</u>	<u>212,242</u>	<u>5,834</u>	<u>172,568</u>	<u>166,734</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit D

HOWELL COUNTY, MISSOURI
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 ASSESSMENT FUND

	Year Ended December 31,					
	1998			1997		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Intergovernmental	\$ 217,062	196,908	-20,154	190,679	197,262	6,583
Charges for services	8,000	8,018	18	7,400	7,447	47
Interest	2,000	2,104	104	2,600	1,950	-650
Other	0	0	0	0	383	383
Transfers in	73,000	73,000	0	59,115	59,115	0
Total Receipts	300,062	280,030	-20,032	259,794	266,157	6,363
DISBURSEMENTS						
Assessor	300,000	269,007	30,993	261,025	266,553	-5,528
Total Disbursements	300,000	269,007	30,993	261,025	266,553	-5,528
RECEIPTS OVER (UNDER) DISBURSEMENTS	62	11,023	10,961	-1,231	-396	835
CASH, JANUARY 1	835	835	0	1,231	1,231	0
CASH, DECEMBER 31	\$ 897	11,858	10,961	0	835	835

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit E

HOWELL COUNTY, MISSOURI
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 SCHOOL RESOURCE OFFICER FUND

Year Ended December 31,						
1998				1997		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Other	\$ 37,884	40,316	2,432	36,163	37,884	1,721
Total Receipts	37,884	40,316	2,432	36,163	37,884	1,721
DISBURSEMENTS						
Salaries	30,706	31,818	-1,112	28,959	29,148	-189
Office expenditures	600	469	131	667	664	3
Equipment	466	0	466	625	326	299
Mileage and training	6,112	3,704	2,408	5,080	3,475	1,605
Other	0	0	0	832	0	832
Total Disbursements	37,884	35,991	1,893	36,163	33,613	2,550
RECEIPTS OVER (UNDER) DISBURSEMENTS	0	4,325	4,325	0	4,271	4,271
CASH, JANUARY 1	23,865	23,865	0	19,594	19,594	0
CASH, DECEMBER 31	\$ 23,865	28,190	4,325	19,594	23,865	4,271

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit F

HOWELL COUNTY, MISSOURI
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 LAW ENFORCEMENT TRAINING FUND

		Year Ended December 31,					
		1998			1997		
		Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS							
Charges for services	\$	7,650	8,423	773	3,100	7,823	4,723
Interest		300	420	120	400	224	-176
Other		1,150	2,701	1,551	100	1,166	1,066
Total Receipts		9,100	11,544	2,444	3,600	9,213	5,613
DISBURSEMENTS							
Sheriff		17,896	11,549	6,347	8,500	5,342	3,158
Total Disbursements		17,896	11,549	6,347	8,500	5,342	3,158
RECEIPTS OVER (UNDER) DISBURSEMENTS		-8,796	-5	8,791	-4,900	3,871	8,771
CASH, JANUARY 1		8,797	8,797	0	4,926	4,926	0
CASH, DECEMBER 31	\$	1	8,792	8,791	26	8,797	8,771

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit G

HOWELL COUNTY, MISSOURI
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 PROSECUTING ATTORNEY BAD CHECK FUND

		Year Ended December 31,					
		1998			1997		
		Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS							
Charges for services	\$	40,500	39,630	-870	30,970	40,455	9,485
Interest		1,000	1,470	470	842	979	137
Transfers In		0	0	0	0	10	10
Total Receipts		41,500	41,100	-400	31,812	41,444	9,632
DISBURSEMENTS							
Prosecuting Attorney		72,548	55,265	17,283	36,828	18,026	18,802
Total Disbursements		72,548	55,265	17,283	36,828	18,026	18,802
RECEIPTS OVER (UNDER) DISBURSEMENTS		-31,048	-14,165	16,883	-5,016	23,418	28,434
CASH, JANUARY 1		33,641	33,641	0	10,223	10,223	0
CASH, DECEMBER 31	\$	2,593	19,476	16,883	5,207	33,641	28,434

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit H

HOWELL COUNTY, MISSOURI
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 RECORDER'S SPECIAL FUND

	Year Ended December 31,					
	1998			1997		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Charges for services	\$ 20,000	17,606	-2,394	17,000	15,518	-1,482
Interest	5,000	3,550	-1,450	5,000	4,772	-228
Total Receipts	25,000	21,156	-3,844	22,000	20,290	-1,710
DISBURSEMENTS						
Ex Officio Recorder of Deeds	65,000	56,910	8,090	56,500	18,109	38,391
Total Disbursements	65,000	56,910	8,090	56,500	18,109	38,391
RECEIPTS OVER (UNDER) DISBURSEMENTS	-40,000	-35,754	4,246	-34,500	2,181	36,681
CASH, JANUARY 1	96,995	96,995	0	94,814	94,814	0
CASH, DECEMBER 31	\$ 56,995	61,241	4,246	60,314	96,995	36,681

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit I

HOWELL COUNTY, MISSOURI
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 PROSECUTING ATTORNEY TRAINING FUND

		Year Ended December 31,					
		1998			1997		
		Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS							
Charges for services	\$	3,265	2,111	-1,154	3,892	3,326	-566
Interest		250	195	-55	479	264	-215
Other		0	129	129	0	0	0
Total Receipts		3,515	2,435	-1,080	4,371	3,590	-781
DISBURSEMENTS							
Prosecuting Attorney		7,700	3,212	4,488	10,611	6,381	4,230
Total Disbursements		7,700	3,212	4,488	10,611	6,381	4,230
RECEIPTS OVER (UNDER) DISBURSEMENTS		-4,185	-777	3,408	-6,240	-2,791	3,449
CASH, JANUARY 1		4,223	4,223	0	7,014	7,014	0
CASH, DECEMBER 31	\$	38	3,446	3,408	774	4,223	3,449

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit J

HOWELL COUNTY, MISSOURI
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 911 EMERGENCY TELEPHONE

	Year Ended December 31,					
	1998			1997		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Charges for services	\$ 300,000	312,280	12,280	272,500	310,303	37,803
Interest	17,000	17,714	714	15,000	17,743	2,743
Other	0	252	252	0	15	15
Transfers in	0	0	0	0	30	30
Total Receipts	<u>317,000</u>	<u>330,246</u>	<u>13,246</u>	<u>287,500</u>	<u>328,091</u>	<u>40,591</u>
DISBURSEMENTS						
Salaries	214,700	209,963	4,737	194,000	193,346	654
Office expenditures	73,300	68,828	4,472	73,264	69,520	3,744
Equipment	35,500	13,045	22,455	25,500	2,669	22,831
Mileage and training	4,200	1,186	3,014	3,200	3,972	-772
Contractual services	0	15,000	-15,000	0	0	0
Other	7,930	11,368	-3,438	1,630	5,386	-3,756
Transfers out	3,600	3,600	0	3,600	39,876	-36,276
Total Disbursements	<u>339,230</u>	<u>322,990</u>	<u>16,240</u>	<u>301,194</u>	<u>314,769</u>	<u>-13,575</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	-22,230	7,256	29,486	-13,694	13,322	27,016
CASH, JANUARY 1	317,164	317,164	0	303,842	303,842	0
CASH, DECEMBER 31	\$ <u>294,934</u>	<u>324,420</u>	<u>29,486</u>	<u>290,148</u>	<u>317,164</u>	<u>27,016</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit K

HOWELL COUNTY, MISSOURI
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 CRIMINAL PLEAS FUND

Year Ended December 31,						
1998				1997		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Interest	\$ 600	963	363	379	507	128
Other	23,500	20,251	-3,249	8,997	21,554	12,557
Total Receipts	24,100	21,214	-2,886	9,376	22,061	12,685
DISBURSEMENTS						
Equipment	19,000	22,961	-3,961	15,000	14,557	443
Salaries	10,000	0	10,000	0	0	0
Other	7,000	2,112	4,888	2,000	2,276	-276
Total Disbursements	36,000	25,073	10,927	17,000	16,833	167
RECEIPTS OVER (UNDER) DISBURSEMENTS	-11,900	-3,859	8,041	-7,624	5,228	12,852
CASH, JANUARY 1	13,066	13,066	0	7,838	7,838	0
CASH, DECEMBER 31	\$ 1,166	9,207	8,041	214	13,066	12,852

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit L

HOWELL COUNTY, MISSOURI
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 CHILDREN'S TRUST FUND

Year Ended December 31.						
1998				1997		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Charges for services	\$ 8,300	6,529	-1,771	9,500	7,219	-2,281
Total Receipts	8,300	6,529	-1,771	9,500	7,219	-2,281
DISBURSEMENTS						
Payments to shelters	9,867	8,096	1,771	11,650	7,802	3,848
Total Disbursements	9,867	8,096	1,771	11,650	7,802	3,848
RECEIPTS OVER (UNDER) DISBURSEMENTS	-1,567	-1,567	0	-2,150	-583	1,567
CASH, JANUARY 1	1,567	1,567	0	2,150	2,150	0
CASH, DECEMBER 31	\$ 0	0	0	0	1,567	1,567

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit M

HOWELL COUNTY, MISSOURI
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 SHERIFF'S EQUIPMENT FUND

		Year Ended December 31,					
		1998			1997		
		Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS							
Other	\$	1,850	1,953	103	1,600	1,982	382
Interest		270	204	-66	300	319	19
Total Receipts		2,120	2,157	37	1,900	2,301	401
DISBURSEMENTS							
Sheriff		5,461	1,928	3,533	9,798	6,588	3,210
Total Disbursements		5,461	1,928	3,533	9,798	6,588	3,210
RECEIPTS OVER (UNDER) DISBURSEMENTS		-3,341	229	3,570	-7,898	-4,287	3,611
CASH, JANUARY 1		3,611	3,611	0	7,898	7,898	0
CASH, DECEMBER 31	\$	270	3,840	3,570	0	3,611	3,611

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit N

HOWELL COUNTY, MISSOURI
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 PROSECUTING ATTORNEY SPECIAL FUND

	Year Ended December 31,					
	1998			1997		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Intergovernmental	\$ 1,700	1,217	-483	2,037	1,681	-356
Interest	200	193	-7	183	192	9
Other	0	0	0	0	105	105
Total Receipts	1,900	1,410	-490	2,220	1,978	-242
DISBURSEMENTS						
Prosecuting Attorney	5,500	2,561	2,939	5,500	1,478	4,022
Total Disbursements	5,500	2,561	2,939	5,500	1,478	4,022
RECEIPTS OVER (UNDER) DISBURSEMENTS	-3,600	-1,151	2,449	-3,280	500	3,780
CASH, JANUARY 1	3,870	3,870	0	3,370	3,370	0
CASH, DECEMBER 31	\$ 270	2,719	2,449	90	3,870	3,780

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit O

HOWELL COUNTY, MISSOURI
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 DRUG ENFORCEMENT FUND

		Year Ended December 31,					
		1998			1997		
		Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS							
Intergovernmental	\$	0	0	0	8,700	8,770	70
Interest		592	766	174	300	592	292
Total Receipts		592	766	174	9,000	9,362	362
DISBURSEMENTS							
Equipment		4,000	650	3,350	4,000	0	4,000
Other		11,278	3,000	8,278	11,800	1,500	10,300
Total Disbursements		15,278	3,650	11,628	15,800	1,500	14,300
RECEIPTS OVER (UNDER) DISBURSEMENTS		-14,686	-2,884	11,802	-6,800	7,862	14,662
CASH, JANUARY 1		14,686	14,686	0	6,824	6,824	0
CASH, DECEMBER 31	\$	0	11,802	11,802	24	14,686	14,662

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit P

HOWELL COUNTY, MISSOURI
 STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 SHERIFF SPECIAL FUND

	Year Ended December 31,		
	1998		
	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS			
Charges for services	\$ 50,000	29,600	-20,400
Total Receipts	<u>50,000</u>	<u>29,600</u>	<u>-20,400</u>
DISBURSEMENTS			
Sheriff	51,844	42,984	8,860
Total Disbursements	<u>51,844</u>	<u>42,984</u>	<u>8,860</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	-1,844	-13,384	-11,540
CASH, JANUARY 1	13,792	13,792	0
CASH, DECEMBER 31	\$ <u>11,948</u>	<u>408</u>	<u>#VALUE!</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit Q

HOWELL COUNTY, MISSOURI
 STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 911 SPECIAL EQUIPMENT FUND

	Year Ended December 31,		
	1998		
	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS			
Intergovernmental	\$ 0	0	0
Total Receipts	0	0	0
DISBURSEMENTS			
Equipment	38,445	38,445	0
Total Disbursements	38,445	38,445	0
RECEIPTS OVER (UNDER) DISBURSEMENTS	-38,445	-38,445	0
CASH, JANUARY 1	38,445	38,445	0
CASH, DECEMBER 31	\$ 0	0	0

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit R

HOWELL COUNTY, MISSOURI
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 EDA GRANT - PHASE 1 FUND

	Year Ended December 31,					
	1998			1997		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Intergovernmental	\$ 282,885	245,482	-37,403	456,000	173,115	-282,885
Total Receipts	282,885	245,482	-37,403	456,000	173,115	-282,885
DISBURSEMENTS						
Grant expenditures	283,832	246,429	37,403	456,000	172,168	283,832
Total Disbursements	283,832	246,429	37,403	456,000	172,168	283,832
RECEIPTS OVER (UNDER) DISBURSEMENTS	-947	-947	0	0	947	947
CASH, JANUARY 1	947	947	0	0	0	0
CASH, DECEMBER 31	\$ 0	0	0	0	947	947

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit S

HOWELL COUNTY, MISSOURI
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 EDA GRANT - PHASE 2 FUND

	Year Ended December 31,					
	1998			1997		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Intergovernmental	\$ 437,994	315,941	-122,053	494,000	56,006	-437,994
Total Receipts	437,994	315,941	-122,053	494,000	56,006	-437,994
DISBURSEMENTS						
Grant expenditures	437,994	315,941	122,053	494,000	56,006	437,994
Total Disbursements	437,994	315,941	122,053	494,000	56,006	437,994
RECEIPTS OVER (UNDER) DISBURSEMENTS	0	0	0	0	0	0
CASH, JANUARY 1	0	0	0	0	0	0
CASH, DECEMBER 31	\$ 0	0	0	0	0	0

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit T

HOWELL COUNTY, MISSOURI
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 CDBG PROJECT #96-ED-09 FUND

	Year Ended December 31,					
	1998			1997		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Intergovernmental	\$ 287,069	284,746	-2,323	500,000	212,931	-287,069
Total Receipts	287,069	284,746	-2,323	500,000	212,931	-287,069
DISBURSEMENTS						
Grant expenditures	287,069	284,746	2,323	500,000	212,931	287,069
Total Disbursements	287,069	284,746	2,323	500,000	212,931	287,069
RECEIPTS OVER (UNDER) DISBURSEMENTS	0	0	0	0	0	0
CASH, JANUARY 1	0	0	0	0	0	0
CASH, DECEMBER 31	\$ 0	0	0	0	0	0

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit U

HOWELL COUNTY, MISSOURI
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 CDBG PROJECT #96-ED-13 FUND

Year Ended December 31,						
1998			1997			
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Intergovernmental	\$ 462,203	462,203	0	499,900	37,697	-462,203
Total Receipts	462,203	462,203	0	499,900	37,697	-462,203
DISBURSEMENTS						
Grant expenditures	462,203	462,203	0	499,900	37,697	462,203
Total Disbursements	462,203	462,203	0	499,900	37,697	462,203
RECEIPTS OVER (UNDER) DISBURSEMENTS	0	0	0	0	0	0
CASH, JANUARY 1	0	0	0	0	0	0
CASH, DECEMBER 31	\$ 0	0	0	0	0	0

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit V

HOWELL COUNTY, MISSOURI
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 CDBG PROJECT #97-PF-11 FUND

	Year Ended December 31,					
	1998			1997		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Intergovernmental	\$ 213,880	161,648	-52,232	216,700	2,820	-213,880
Total Receipts	213,880	161,648	-52,232	216,700	2,820	-213,880
DISBURSEMENTS						
Grant expenditures	213,880	161,648	52,232	216,700	2,820	213,880
Total Disbursements	213,880	161,648	52,232	216,700	2,820	213,880
RECEIPTS OVER (UNDER) DISBURSEMENTS	0	0	0	0	0	0
CASH, JANUARY 1	0	0	0	0	0	0
CASH, DECEMBER 31	\$ 0	0	0	0	0	0

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit W

HOWELL COUNTY, MISSOURI
 STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 SHERIFF EMERGENCY RESPONSE TEAM FUND

	Year Ended December 31,		
	1998		
	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS			
Donations	\$ 5,000	4,060	-940
Total Receipts	5,000	4,060	-940
DISBURSEMENTS			
Sheriff	1,800	1,482	318
Total Disbursements	1,800	1,482	318
RECEIPTS OVER (UNDER) DISBURSEMENTS	3,200	2,578	-622
CASH, JANUARY 1	0	0	0
CASH, DECEMBER 31	\$ 3,200	2,578	#VALUE!

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit X

HOWELL COUNTY, MISSOURI
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 SENATE BILL 40 BOARD FUND

	Year Ended December 31,					
	1998			1997		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Property taxes	\$ 110,000	115,888	5,888	89,800	99,570	9,770
Interest	0	2,179	2,179	300	886	586
Other	0	1,613	1,613	900	0	-900
Total Receipts	110,000	119,680	9,680	91,000	100,456	9,456
DISBURSEMENTS						
Office expenditures	300	143	157	300	119	181
Contractual services	120,000	108,680	11,320	98,700	98,881	-181
Total Disbursements	120,300	108,823	11,477	99,000	99,000	0
RECEIPTS OVER (UNDER) DISBURSEMENTS	-10,300	10,857	21,157	-8,000	1,456	9,456
CASH, JANUARY 1	10,509	10,509	0	9,053	9,053	0
CASH, DECEMBER 31	\$ 209	21,366	21,157	1,053	10,509	9,456

The accompanying Notes to the Financial Statements are an integral part of this statement.

Notes to the Financial Statements

HOWELL COUNTY, MISSOURI
NOTES TO THE FINANCIAL STATEMENTS

1. Summary of Significant Accounting Policies

A. Reporting Entity and Basis of Presentation

The accompanying special-purpose financial statements present the receipts, disbursements, and changes in cash of various funds of Howell County, Missouri, and comparisons of such information with the corresponding budgeted information for various funds of the county. The funds presented are established under statutory or administrative authority, and their operations are under the control of the County Commission, an elected county official, or the Senate Bill 40 Board. The General Revenue Fund is the county's general operating fund, accounting for all financial resources except those required to be accounted for in another fund. The other funds presented account for financial resources whose use is restricted for specified purposes.

B. Basis of Accounting

The financial statements are prepared on the cash basis of accounting; accordingly, amounts are recognized when received or disbursed in cash. This basis of accounting differs from generally accepted accounting principles, which require revenues to be recognized when they become available and measurable or when they are earned and expenditures or expenses to be recognized when the related liabilities are incurred.

C. Budgets and Budgetary Practices

The County Commission and other applicable boards are responsible for the preparation and approval of budgets for various county funds in accordance with Sections 50.525 through 50.745, RSMo 1994 and RSMo Cumulative Supp. 1998, the county budget law. These budgets are adopted on the cash basis of accounting.

Although adoption of a formal budget is required by law, the county did not adopt formal budgets for the following funds:

<u>Fund</u>	<u>Years Ended December 31,</u>
Circuit Clerk Interest Fund	1998 and 1997
Associate Circuit Division Interest Fund	1998 and 1997
Law Library Fund	1998 and 1997
911 Special Equipment Fund	1997
Sheriff Special Fund	1997

Warrants issued were in excess of budgeted amounts for the Assessment Fund and 911 Emergency Telephone Fund in 1997. Section 50.740, RSMo 1994, prohibits expenditures in excess of the approved budgets.

D. Published Financial Statements

Under Sections 50.800 and 50.810, RSMo 1994, the County Commission is responsible for preparing and publishing in a local newspaper a detailed annual financial statement for the county. The financial statement is required to show receipts or revenues, disbursements or expenditures, and beginning and ending balances for each fund.

However, the county's published financial statements for the years ended December 31, 1998 and 1997, did not include the Senate Bill 40 Board Fund, Circuit Clerk Interest Fund, Associate Circuit Division Interest Fund, and Law Library Fund.

2. Cash

Section 110.270, RSMo 1994, based on Article IV, Section 15, Missouri Constitution, authorizes counties to place their funds, either outright or by repurchase agreement, in U.S. Treasury and agency obligations. In addition, Section 30.950, RSMo Cumulative Supp. 1998, effective August 28, 1997, requires political subdivisions with existing authority to invest in instruments other than depository accounts at financial institutions to adopt a written investment policy. Among other things, the policy is to commit a political subdivision to the principles of safety, liquidity, and yield (in that order) when managing public funds and to prohibit purchase of derivatives (either directly or through repurchase agreements), use of leveraging (through either reverse repurchase agreements or other methods), and use of public funds for speculation. The county has not adopted such a policy.

In accordance with Statement No. 3 of the Governmental Accounting Standards Board, *Deposits with Financial Institutions, Investments (Including Repurchase Agreements), and Reverse Repurchase Agreements*, disclosures are provided below regarding the risk of potential loss of cash deposits. For the purposes of these disclosures, deposits with financial institutions are demand, time, and savings accounts, including certificates of deposit and negotiable order of withdrawal accounts, in banks, savings institutions, and credit unions.

The county's deposits at December 31, 1998 and 1997, were entirely covered by federal depository insurance or by collateral securities held by the county's custodial bank in the county's name.

However, because of significantly higher bank balances at certain times during the year, uninsured and uncollateralized balances existed at those times although not at year-end.

To protect the safety of county deposits, Section 110.020, RSMo 1994, requires depositories to pledge collateral securities to secure county deposits not insured by the Federal Deposit Insurance Corporation.

3. Use Tax Liability

The local use tax under Section 144.748, RSMo 1994, was struck down in its entirety by the Missouri Supreme Court in *Associated Industries of Missouri v. Director of Revenue*, 918 S.W.2d 780 (Mo. banc 1996). In *St. Charles County v. Director of Revenue*, 961 S.W.2d 44 (Mo. banc 1998), the Missouri Supreme Court ruled that local use taxes paid prior to the repeal of Section 144.748, RSMo 1994, must be refunded to taxpayers and authorized the Department of Revenue (DOR) to withhold amounts otherwise due to political subdivisions to the extent such withholding is necessary to cover the refund expense. On March 24, 1998, the Cole County Circuit Court entered final judgment in accordance with the Supreme Court's opinion and ordered the DOR to process refund claims filed.

The county has received \$295,276 in local use tax since its inception. The DOR has estimated the county's share of the total refund liability to be \$156,335. As of December 31, 1998, \$69,487 remains to be paid.

Supplementary Schedule

Schedule

HOWELL COUNTY, MISSOURI
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Federal CFDA Number	Federal Grantor/Pass-Through Grantor/Program Title	Pass-Through Entity Identifying Number	Federal Expenditures	
			Year Ended December 31,	
			1998	1997
U. S. DEPARTMENT OF AGRICULTURE				
Direct Program - Community Facilities Loans and				
10.8	Grants	2.90446E+11	\$ 34,500	0
Passed through state Office of Administration -				
10.7	Schools and Roads - Grants to States	N/A	65,880	83,451
U.S. DEPARTMENT OF COMMERCE				
Direct Program - Grants for Public Works and				
11.3	Economic Development	05-01-02896	246,429	172,168
		05-01-02925	315,941	56,006
	Program Total		<u>562,370</u>	<u>228,174</u>
U.S. DEPARTMENT OF DEFENSE				
Passed through state Office of Administration -				
12.1	Payments to States in Lieu of Real Estate Taxes	N/A	1,946	1,946
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT				
Passed through state:				
Department of Economic Development -				
14.2	Community Development Block Grants/State's Program	96-ED-09	284,746	212,931
		96-ED-13	462,203	37,697
		97-PF-11	161,648	2,820
	Program Total		<u>908,597</u>	<u>253,448</u>
Department of Social Services -				
14.2	Emergency Shelter Grants Program	ERO1640282	24,320	16,976
U.S. DEPARTMENT OF JUSTICE				
Direct programs:				
16.7	Public Safety Partnership and Community Policing ("Cops") Grants	N/A	20,958	8,101
16.unknown	Equitable Sharing of Seized and Forfeited Property	N/A	3,650	1,500
Passed through state Department of Public Safety -				
16.554	Missouri State Highway Patrol - National Criminal History Improvement Program	N/A	2,707	0
16.579	Byrne Formula Grant Program	98-NCD2-036	64,046	0
Passed through Missouri Sheriffs' Association - Domestic				
16.unknown	Cannabis Eradication/Suppression Program	N/A	1,090	2,707

FEDERAL EMERGENCY MANAGEMENT AGENCY

Passed through state Department of Public Safety -

83.5	Emergency Management - State and Local Assistance	N/A	3,343	6,848
------	---	-----	-------	-------

U. S. DEPARTMENT OF HEALTH AND HUMAN SERVICES

Passed through state Department of Social Services:

93.6	Child Support Enforcement	N/A	48,237	44,373
------	---------------------------	-----	--------	--------

::

93.7	Social Services Block Grant	ERO172078	118	4,680
		ERO172079	36,147	33,179
		ERO172080	32,923	32,641
	Program Total		<u>69,188</u>	<u>70,500</u>
	Total Expenditures of Federal Awards		<u>\$ 1,810,832</u>	<u>718,024</u>

N/A - Not applicable

The accompanying Notes to the Schedule of Expenditures of Federal Awards are an integral part of this schedule.

Notes to the Supplementary Schedule

HOWELL COUNTY, MISSOURI
NOTES TO THE SUPPLEMENTARY SCHEDULE

1. Summary of Significant Accounting Policies

A. Purpose of Schedule and Reporting Entity

The accompanying Schedule of Expenditures of Federal Awards has been prepared to comply with the requirements of OMB Circular A-133. This circular requires a schedule that provides total federal awards expended for each federal program and the Catalog of Federal Domestic Assistance (CFDA) number or other identifying number when the CFDA information is not available.

The schedule includes all federal awards administered by Howell County, Missouri, except for the programs accounted for in the Howell County Public Housing Agency Fund. Federal awards for that fund have been audited and separately reported on by other independent auditors for its years ended June 30, 1998 and 1997.

B. Basis of Presentation

OMB Circular A-133 includes these definitions, which govern the contents of the schedule:

Federal financial assistance means assistance that non-Federal entities receive or administer in the form of grants, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other assistance, but does not include amounts received as reimbursement for services rendered to individuals

Federal award means Federal financial assistance and Federal cost-reimbursement contracts that non-Federal entities receive directly from Federal awarding agencies or indirectly from pass-through entities. It does not include procurement contracts, under grants or contracts, used to buy goods or services from vendors.

Because Howell County expended no noncash awards for the years ended December 31, 1998 and 1997, the schedule includes expenditures of cash awards only.

C. Basis of Accounting

The schedule is presented on the cash basis of accounting, which recognizes amounts only when disbursed in cash.

2. Subrecipients

Of the federal expenditures presented in the schedule, the county provided federal awards to

subrecipients as follows:

<u>Federal CFDA Number</u>	<u>Program Title</u>	<u>Amount Provided</u> <u>Year Ended December 31,</u>	
		<u>1998</u>	<u>1997</u>
14.231	Emergency Shelter Grants Program	\$ 24,320	16,976
16.579	Byrne Formula Grant Program	64,046	0

FEDERAL AWARDS -
SINGLE AUDIT SECTION

State Auditor's Report



CLAIRE C. McCASKILL
Missouri State Auditor

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH
REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL
CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the County Commission
and
Officeholders of Howell County, Missouri

Compliance

We have audited the compliance of Howell County, Missouri, with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the years ended December 31, 1998 and 1997. The county's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the county's management. Our responsibility is to express an opinion on the county's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the county's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the county's compliance with those requirements.

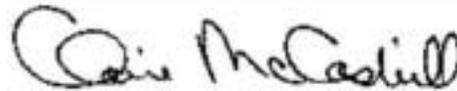
In our opinion, Howell County, Missouri, complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the years ended December 31, 1998 and 1997.

Internal Control Over Compliance

The management of Howell County, Missouri, is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the county's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with the applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of the management of Howell County, Missouri; federal awarding agencies and pass-through entities; and other applicable government officials. However, this report is a matter of public record and its distribution is not limited.



Claire McCaskill
State Auditor

April 20, 1999 (fieldwork completion date)

Schedule

HOWELL COUNTY, MISSOURI
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS
 (INCLUDING MANAGEMENT'S PLAN FOR CORRECTIVE ACTION)
 YEARS ENDED DECEMBER 31, 1998 AND 1997

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued: Unqualified

Internal control over financial reporting:

Material weaknesses identified? _____ yes X no

Reportable conditions identified that are not considered to be material weaknesses? _____ yes X none reported

Noncompliance material to the financial statements noted? _____ yes X no

Federal Awards

Internal control over major programs:

Material weaknesses identified? _____ yes X no

Reportable conditions identified that are not considered to be material weaknesses? _____ yes X none reported

Type of auditor's report issued on compliance for major programs: Unqualified

Any audit findings disclosed that are required to be reported in accordance with Section .510(a) of OMB Circular A-133? _____ yes X no

Identification of major programs:

<u>CFDA or Other Identifying Number</u>	<u>Program Title</u>
11.300	Grants for Public Works and Infrastructure Development
14.228	Community Development Block Grants/State's Program

Dollar threshold used to distinguish between Type A
and Type B programs: \$300,000

Auditee qualified as a low-risk auditee? yes no

Section II - Financial Statement Findings

This section includes no audit findings that *Government Auditing Standards* requires to be reported for an audit of financial statements.

Section III - Federal Award Findings and Questioned Costs

This section includes no audit findings that Section .510(a) of OMB Circular A-133 requires to be reported for an audit of federal awards.

Follow-Up on Prior Audit Findings for an
Audit of Financial Statements Performed in Accordance
With *Government Auditing Standards*

HOWELL COUNTY, MISSOURI
FOLLOW-UP ON PRIOR AUDIT FINDINGS FOR AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS*

Our prior audit report issued for the two years ended December 31, 1996, included no audit findings that *Government Auditing Standards* requires to be reported for an audit of financial statements.

Summary Schedule of Prior Audit Findings
in Accordance With OMB Circular A-133

HOWELL COUNTY, MISSOURI
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
IN ACCORDANCE WITH OMB CIRCULAR A-133

Section .315 of OMB Circular A-133 requires the auditee to prepare a Summary Schedule of Prior Audit Findings to report the status of all findings that are relative to federal awards and included in the prior audit report's Schedule of Findings and Questioned Costs. The summary schedule also must include findings reported in the prior audit's Summary Schedule of Prior Audit Findings, except those listed as corrected, no longer valid, or not warranting further action.

Section .500(e) of OMB Circular A-133 requires the auditor to follow up on these prior audit findings; to perform procedures to assess the reasonableness of the Summary Schedule of Prior Audit Findings; and to report, as a current year finding, when the auditor concludes that the schedule materially misrepresents the status of any prior findings.

Our prior audit report issued for the two years ended December 31, 1996, included no audit findings that Section .510(a) of OMB Circular A-133 requires to be reported for an audit of federal awards.